



Role description

Role title:	Associate Global Director, Middle East and North Africa
Post number:	
Department:	Membership Support & Global Engagement (MSGE)
Role context:	<p>The Royal College of Physicians plays a pivotal role in setting the standards and through a variety of activities, influences the quality of medical practice in hospitals. It conducts examinations, carries out training, education and research activities and advises the Government and the profession on health and medical matters.</p> <p>Nearly 20% of RCP members and fellows are based outside of the United Kingdom, spread across nearly 120 countries. Many more UK-based members also contribute to healthcare in Low- and Middle-Income Countries (LMICs). In partnership with physicians, and by leveraging our respected brand and the UK's reputation in global health, the RCP is well-positioned to support developing healthcare systems and the medical communities working in these countries.</p>
Purpose and scope:	<p>The RCP's new Global strategy (2021-2024) was launched in January 2021 and this role supports the delivery of the Global strategy's vision, mission and principles.</p> <p>The purpose of the post is to identify areas of focus, potential funding opportunities and partnerships within the Middle East and North Africa region, to continue and develop the RCPs global programme.</p> <p>The role requires the post holder to be a representative of the RCP, both in the UK and overseas, attending relevant meetings and undertaking travel where necessary.</p>
Reports to:	Vice President Global

Job description and person specification June 2021

Direct reports: Provision of ongoing support and engagement for the network of RCP International Advisers (IA's) within the region

Works closely with:

- Vice President Global
- Head of Global
- Global team
- Other AGDs
- IA's

Major responsibilities The RCP's Global Strategy outlines a themed approach to its activities and the key responsibilities of this role are aligned to these themes.

Membership and fellowship engagement

- Identify opportunities to support and engage with the membership locally and in the region
- Build and maintain relationships with key members within the region
- Facilitate the nomination of new RCP fellows
- Support the development of networks of IA's with members and fellows in country or by region
- Attend quarterly IA events and support IA's to take forward local initiatives

Medical Training Initiative (MTI) and supporting the international workforce

- Support the development, expansion, operational delivery of the MTI scheme within the region
- Support the IAs with MTI recruitment including undertaking interviews, and supporting the development of the alumni network
- Support the selection and placement of MTI doctors from the region into training opportunities in the NHS. Work with MTI manager and the AGD for MTI

Education and Training

- Support the development of clinical and educational training projects/initiatives in the region, involving RCP fellows in delivering training, whether in support of the MRCP(UK), local curricula or targeted specialty training

Conferences and Continued Medical Education (CME) events

- Support delivery of conferences and CME events, both virtual and face to face, within the region
- Maintain existing agreements within the region and seek out opportunities for further development

Job description and person specification

11 St Andrews Place, Regent's Park, London NW1 4LE
Tel: +44 (0)20 3075 1649, Fax: +44 (0)20 7487 5218, www.rcplondon.ac.uk
Registered charity no 210508

Projects mapped to RCP's vision, mission and principles and meets charitable purpose

- Support the delivery of existing projects and programmes in the region
- Identify new opportunities and partners in consultation with the head of Global and the Global Vice President and in line with agreed strategic priorities

General communication and networking

- Maintain good relationships with all members of the Global team
- Attend and play an active role in Global Committee meetings, providing reports and papers as requested
- Work as a team with the AGD's, toward the realisation of the RCP's strategic objectives and work with staff and officers of the RCP as appropriate
- Build and maintain networks and partnerships, including those with medical institutions, members and fellows, governments, charities, funders and sponsors in line with the global strategy and agreed priorities
- Be a focal point for intelligence gathering, highlighting issues of importance and advising the RCP on opportunities and challenges faced
- Advise the Global team on the development and delivery of country engagement strategies for priority countries/regions in line with RCP and RCP Global strategy
- Represent the RCP at relevant internal / external meetings and meet with other RCP officers to brief them on activities
- Work with IA's in the region, briefing them on RCP activities and ensuring information from IA's is filtered back to the global office
- Assist in appointing new IAs as required
- Contribute to the content of the RCP website and publications as required.
- Promote the values, ethos and expertise of the RCP

Budget

- Work to identify potential funding streams for activities, including:
 - Corporate sponsorship, government and charitable grants, and philanthropic donations
 - Support the RCP in business generation in line with the Global strategy
- Work within the Global budget and plan activities accordingly within budget constraints

Time commitment

- It is estimated that post holders will need to devote half a day per week, plus occasional international travel
- The post holder will be expected to:
 - attend an induction either virtually or at the RCP following appointment

Job description and person specification

11 St Andrews Place, Regent's Park, London NW1 4LE
Tel: +44 (0)20 3075 1649, Fax: +44 (0)20 7487 5218, www.rcplondon.ac.uk
Registered charity no 210508

- attend the quarterly Global Committee meetings
- take part in monthly meetings with the Global Vice President and head of Global (this can be in person or by phone/video call)
- attend ad-hoc meetings on projects or to develop partnerships/opportunities as required

Terms and Conditions The role is an honorary, four-year post, subject to satisfactory annual appraisal. Reasonable travel expenses will be covered, consistent with RCP policy.

Job description and person specification

11 St Andrews Place, Regent's Park, London NW1 4LE
Tel: +44 (0)20 3075 1649, Fax: +44 (0)20 7487 5218, www.rcplondon.ac.uk
Registered charity no 210508

Person specification

Associate global director for Middle East and North Africa, Global Office, Membership Support and Global Engagement

Professional competencies	Application	Interview
<p><u>Essential</u></p> <p>Be within two years of clinical practice at the time of appointment, including the supervision and training of doctors in training.</p> <p>Demonstrable ability to provide leadership and create consensus, and have experience in a senior leadership role.</p> <p>An experienced consultant physician and fellow of the RCP, in good standing with employer, GMC and RCP.</p> <p>A commitment to the mission, vision and values of the RCP.</p> <p>Ability to work collaboratively with an individual team, across specialties and institutions.</p> <p>Ability to delegate effectively, ensuring appropriate skills and experience are deployed from a team to deliver strategic objectives.</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p></p> <p>✓</p> <p></p> <p>✓</p> <p>✓</p> <p>✓</p>
<p><u>Desirable</u></p> <p>International MRCP(UK) PACES examining experience.</p>	<p>✓</p>	<p></p>
Technical Competencies	Application	Interview
<p><u>Desirable</u></p> <p>Experience of evaluating projects.</p> <p>Successful experience of fundraising for education and training projects (corporate sponsorship, grant writing, project proposals etc)</p> <p>Experience and understanding of business development and of identifying and successfully delivering business opportunities.</p> <p>Existing network of international and UK contacts with physicians and others in leadership positions in the medical profession/healthcare industry.</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>

Job description and person specification

11 St Andrews Place, Regent's Park, London NW1 4LE
 Tel: +44 (0)20 3075 1649, Fax: +44 (0)20 7487 5218, www.rcplondon.ac.uk
 Registered charity no 210508